

APPROVED

Date: 3-19-02

Submitted by: Chairman of the Assembly  
at the request of the Mayor  
Prepared by: Public Transportation Department

For Reading: February 26, 2002  
ANCHORAGE, ALASKA

AR NO. 2002-64

A RESOLUTION AUTHORIZING THE MUNICIPALITY OF ANCHORAGE, PUBLIC TRANSPORTATION DEPARTMENT TO FILE FOR A FEDERAL TRANSIT ADMINISTRATION SECTION 5303 METROPOLITAN PLANNING PROGRAM GRANT, ENTER INTO A TRANSFER OF RESPONSIBILITIES AGREEMENT IN THE AMOUNT OF TWO HUNDRED NINE THOUSAND ONE HUNDRED AND SIXTEEN DOLLARS (\$209,116) WITH THE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES, STATE OF ALASKA, AND TO APPROPRIATE THESE FUNDS ALONG WITH FIFTY-TWO THOUSAND TWO HUNDRED AND SEVENTY-NINE DOLLARS (\$52,279) FOR REQUIRED LOCAL MATCHING FUNDS FROM THE PUBLIC TRANSPORTATION DEPARTMENT'S 2002 OPERATING BUDGET TO THE STATE CATEGORICAL GRANTS FUND (231) FOR FINANCING OF THE TRANSIT PLANNING PROGRAM

1 THE ANCHORAGE ASSEMBLY RESOLVES:

2  
3 WHEREAS, the United States Secretary of Transportation is authorized to make  
4 grants for Public Transportation planning programs:  
5

6 WHEREAS, the contract for financial assistance will impose certain obligations upon  
7 the Municipality of Anchorage, including the provision by it of a local share of project costs.  
8

9 WHEREAS, it is required by the U.S. Department of Transportation in accordance  
10 with the provisions of Title VI of the Civil Rights Act of 1964, as amended, the  
11 Municipality gives assurance that it will comply with Title VI of the Civil Rights Act of  
12 1964 and the U.S. Department of Transportation requirements thereunder:  
13

14 WHEREAS, it is the goal of the Municipality of Anchorage that minority business  
15 enterprises are utilized to the fullest extent possible in connection with this project and that  
16 definite procedures shall be established and administered to ensure that minority business  
17 shall have the maximum feasible opportunity to compete for consultant and other services  
18 contracts.  
19

20 THE ANCHORAGE ASSEMBLY HEREBY RESOLVES:  
21

22 Section 1. That the Mayor or Municipal Manager, or such other person as the Mayor  
23 or Municipal Manager designates, is authorized to execute and file applications on behalf of  
24 the Municipality of Anchorage with the State of Alaska to aid in the financing of planning  
25 assistance projects pursuant to section 5303 of the Urban Mass

1 Transportation Act of 1964, as amended.

2  
3 Section 2. That the Mayor or the Municipal Manager, or such other person as the  
4 Mayor or Municipal Manager designates, is authorized to execute and file with such  
5 applications an assurance or other document required by the United States Department of  
6 Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.

7  
8 Section 3. That the Mayor or the Municipal Manager, or such other person as the  
9 Mayor or Municipal Manager designates, is authorized to set forth and execute affirmative  
10 minority business policies in connection with this application's program of projects.

11  
12 Section 4. That the Mayor or the Municipal Manager, or such other person as the  
13 Mayor or Municipal Manager designates, is authorized to furnish such additional  
14 information as the State of Alaska may require in connection with this application's program  
15 of projects.

16  
17 Section 5. That the Mayor or the Municipal Manager, or such other person or  
18 persons as the Mayor or Municipal Manager designates, is authorized to enter into a Transfer  
19 of Responsibilities Agreement (TORA) between the State of Alaska, Department of  
20 Transportation and Public Facilities for the financing of the Transit Planning Program.

21  
22 Section 7. That the sum of two hundred nine thousand one hundred and sixteen  
23 dollars (\$209,116) is appropriated as a grant from the Alaska Department of Public  
24 Transportation and Public Facilities, when awarded, to the State Categorical Grants Fund  
25 (231) for the financing of the Transit Planning Program.

26  
27 Section 7. That the sum of fifty-two thousand two hundred and seventy-nine  
28 dollars (\$52,279) is appropriated from the Areawide Fund, Public Transportation Operating  
29 Budget (101) to the State Categorical Grants Fund (231) to serve as the required local match.

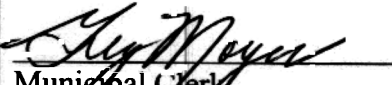
30  
31 Section 8. This resolution shall take effect immediately upon passage and approval.

32  
33 PASSED AND APPROVED by the Anchorage Municipal Assembly this

34 19<sup>th</sup> day of March, 2002

35  
36  
37   
38 Chairman

39 ATTEST:

40  
41   
42 Municipal Clerk  
43 Department Appropriation  
44 Public Transportation

\$261,395



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 200-2002

Meeting Date: February 26, 2002

From: Mayor

Subject: Authorization to enter into a Transfer of Responsibilities Agreement (TORA) between the State of Alaska, Department of Transportation and Public Facilities, and the Municipality of Anchorage, Public Transportation Department; and appropriating \$209,116 of (TORA) funds and \$52,279 of local funds to provide the required 20% local match to the Grant to the State Categorical Grants Fund (231).

1 The purpose of this memorandum is to request Assembly approval for the Municipality of  
2 Anchorage to enter into a Transfer of Responsibilities Agreement (TORA) with the State of  
3 Alaska, Department of Transportation and Public Facilities to accept a grant to provide for  
4 Public Transportation Planning.

5  
6 Under the provisions of the Transportation Equity Act for the 21<sup>st</sup> Century, Federal Transit  
7 Administration (FTA) planning grants are awarded to the State of Alaska. Following the  
8 grant award from FTA, the State of Alaska, Department of Transportation and Public  
9 Facilities, develops a Transfer of Responsibilities Agreement (TORA) that 'passes-through'  
10 FTA funds to the Municipality of Anchorage. The Amount of the TORA will be \$209,116  
(80%) for financing the Public Transportation Department Transit Planning Program. The  
12 required local match of \$52,279 (20%) is from existing Public Transportation Department's  
13 2002 Operating Budget.

14  
15 The grant supports the completion by the Public Transportation Department of the  
16 comprehensive and cooperative transit planning activities described in the Anchorage  
17 Metropolitan Area Transportation Study (AMATS) Unified Planning Work Program  
18 (UPWP). This work will include a comprehensive route structure analysis, a planning  
19 review of system ridership and on-going People Mover planning issues. The period of  
20 performance will be from the award date until completion and no further obligation of funds  
21 may take place after 09/30/2003.

22  
23 The State of Alaska requires Assembly authorization to enter into the Agreement.  
24 Following receipt of the Assembly authorization, the State will give final signature on the  
25 Transfer of Responsibilities Agreement. In anticipation of this step, appropriation of the  
26 grant funds is incorporated into the Assembly Resolution. Processing of the supplemental  
27 appropriation into the Municipality's financial system will be held until receipt of the fully  
28 executed TORA from the State of Alaska, Department of Transportation and Public  
29 Facilities.

30

## BUDGET INFORMATION

### Revenue

231-61942G-9601	Contributions from Other Funds	\$52,279
231-61942G-9398	Other State Grant Revenue Pass-Through	209,116
Total		\$261,395

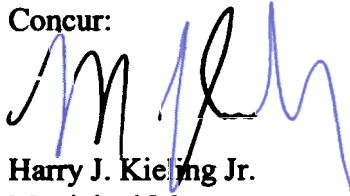
### Expenditures

231-61942G-1101	Wages & Salaries	\$112,540
231-61942G-1401	Benefits	45,630
231-61942G-2101	Office Supplies	2,700
231-61942G-3101	Professional Services	73,155
231-61942G-3302	Travel	5,700
231-61942G-6022	Clerk	110
231-61942G-6091	Office of Mgt. and Budget	270
231-61942G-6095	Purchasing	1,640
231-61942G-6103	General Accounting	1,690
231-61942G-6104	Payroll	1,180
231-61942G-6105	Accounts Payable	1,080
231-61942G-6110	Financial Information Systems	720
231-61942G-6145	General Liability	3,820
231-61942G-6147	Workers Compensation	8,890
231-61942G-6182	Classifications	540
231-61942G-6184	Records	590
231-61942G-6185	Benefits	630
231-61942G-6194	Employment Services	510
Total:		\$261,395

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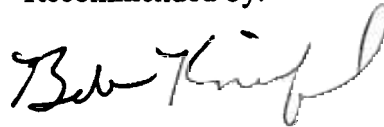
The Administration recommends approval of Resolution No. / authorizing application and appropriation of the Municipal Public Transportation Department Planning Program TORA in the amount of \$261,395.

Concur:



Harry J. Kieling Jr.  
Municipal Manager

Recommended by:



Bob Kniefel  
Public Transportation Director

#### Fund Certification:

231-61942G-9398 -619420-2002BY	\$209,116
(State Designated Grant)	
101-6140-3901-61400-2002BY	52,279
(2002 General Government Operating Budget)	

Respectfully submitted



George P. Wuerch  
Mayor



Kate Gard  
Chief Fiscal Officer

Municipality of Anchorage  
MUNICIPAL CLERK'S OFFICE  
**Agenda Document Control Sheet**

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

*Ar 2002 - 67*

<b>1</b>	SUBJECT OF AGENDA DOCUMENT <b>Application and Acceptance of a Federal Transit Section 5303 Administration Grant through the State of Alaska Department of Transportation and Public Facilities and Appropriation of Funds for the Funding of Transit Planning Program</b>	DATE PREPARED January 22, 2002
		Indicate Documents Attached <input type="checkbox"/> AO <input checked="" type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input type="checkbox"/> AIM
<b>2</b>	DEPARTMENT NAME <b>Public Transportation Department</b>	DIRECTOR'S NAME <b>Bob Kniefel</b>
<b>3</b>	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY <b>Jouni H. Alatervo</b>	HIS/HER PHONE NUMBER <b>343-8295</b>
<b>4</b>	<b>COORDINATED WITH AND REVIEWED BY</b>	<b>INITIALS                      DATE</b>
<b>X</b>	<b>Mayor</b>	
	Heritage Land Bank	
	Merrill Field Airport	
	Municipal Light & Power	
	Port of Anchorage	
	Solid Waste Services	
	Water & Wastewater Utility	
<b>X</b>	<b>Municipal Manager</b>	<i>2/18</i>
	Cultural & Recreational Services	
	Employee Relations	
<b>X</b>	<b>Finance, Chief Fiscal Officer</b> ✓	<i>2/2/02</i>
	Fire	
	Health & Human Services	
<b>X</b>	<b>Office of Management and Budget</b>	<i>1/29/02</i>
	Management Information Services	
	Police	
	Planning, Development & Public Works	
	Development Services	
	Facility Management	
	Planning	
	Project Management & Engineering	
	Street Maintenance	
	Traffic	
<b>X</b>	<b>Public Transportation Department</b>	<i>1-22-02</i>
	Purchasing	
	<b>Municipal Attorney</b>	
	<b>Municipal Clerk</b>	
	<b>Other</b>	
<b>5</b>	<b>Special Instructions/Comments</b>	
	<i>G.F. Introductory</i>	
<b>6</b>	ASSEMBLY HEARING DATE REQUESTED <i>2/16/02</i>	PUBLIC HEARING DATE REQUESTED <i>3/12/02 3/16/02</i>

M.O.A.  
 2002 FEB 19 AM 8:55  
 CLERK'S OFFICE